

# Tippecanoe County Board of Commissioners

## Meeting Minutes

Tuesday, February 21, 2023

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Jennifer Weston, Commissioners' Assistant Paula Bennett, and Recording Secretary Samantha Perez.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, February 6, 2023.
  - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from February 9, 2023, through February 21, 2023, were recommended for approval without exception.

  - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from February 17, 2023, was recommended for approval without exception.

  - Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **HIGHWAY** – Stewart Kline presented and recommended:

Bid Award

  - A. Award 450 S 500 E Reconstruction Bid to Milestone Contractors, LP in the amount of \$9,330,654.00.
    - Commissioner Murtaugh moved to award the bid contract to Milestone Contractors LP as presented, second by Commissioner Byers. Motion carried.

450 S Reconstruction Project

  - A. Warranty Deed – ROW Purchase Parcel 24 - \$2,365.00
  - B. Temporary Easement Grant – Parcel 24A - \$4,127.72
    - Commissioner Byers moved to approve the Warranty Deed and Temporary Easement Grant as presented, second by Commissioner Murtaugh. Motion carried.
  - C. Warranty Deed – ROW Purchase Parcel 21 - \$35,215.00
  - D. Temporary Easement Grant – Parcel 21A, 21B - \$400.00

- Commissioner Murtaugh moved to approve the Warranty Deed and Temporary Easement Grant as presented, second by Commissioner Byers. Motion carried.

**VI. LEASE AGREEMENT WITH RECOVERY CAFÉ** – Attorney Masson presented and recommended:

A. Recovery Café is in the process of acquiring a property for the Gateway to Hope Program. The lease term is for 23 months March 1, 2023, through February 1, 2025, in the amount of \$30,000. Dr. Loomis introduced Lindsay Kreps, *Executive Director of Recovery Café*, and she stated the recent partnership with the Health Department is extremely helpful in supporting the idea of meeting people where they are by assisting the community with help and resources. President Brown called for public comment, hearing none he called for a motion.

- Commissioner Murtaugh moved to approve the form of the lease and authorize President Brown to sign once the property is closed, second by Commissioner Byers. Motion carried.

**VII. GM DEVELOPMENT COMPANIES** – Commissioner Murtaugh presented and recommended:

A. Commissioner Murtaugh stated the January 2023 Disbursement Request is in the amount of \$279,211.07 and is for the Sheriff's building and the additions to Community Corrections.

- Commissioner Murtaugh moved to approve the disbursement as presented, second by Commissioner Byers. Motion carried.

**VIII. CONTRACT RENEWAL – VENDING SERVICES** Commissioner Byers presented and recommended:

A. A contract renewal for vending services through the state of Indiana to work with FSSA for vending services in the County's buildings.

- Commissioner Byers moved to approve the contract renewal as presented, second by Commissioner Murtaugh. Motion carried.

**IX. GRANTS** – Sharon Hutchison presented and recommended:

**Permission to Apply for Grants:**

A. For Community Corrections, requesting permission to apply for Adult Reentry Program through the Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA).

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. For Community Corrections, requesting permission to apply for Medication-Assisted Treatment – Prescription Drug and Opioid Addiction program through the Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA).

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

**Permission to Accept Grant Funds:**

A. Youth Services received \$9,000 from Community Partners/Bauer Family Resources for the Parent Project to assist in decreasing the Parent/Child conflicts through providing parent education and support groups.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. The Health Department received \$2,000 from the Wal-Mart Foundation Community Grant for supplies needed to host the Community Baby Shower which will be held May 10<sup>th</sup>, 2023.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

## **X. MOU/CONTRACTS**

A. Youth Services: a contract request with ProAct Indy as part of the JDAI Performance Grant funds that will implement strategies to engage youth and adults in conversations around inclusivity and conflict resolution.

Commissioner Byers moved to accept the contract as presented, second by Commissioner Murtaugh. Motion carried.

## **XI. REPORTS ON FILE**

- Area IV Public Transportation Quarter 1 Report
- Treasurer's Office January 2023 Report
- Human Resources EEO Utilization Report
- Tippecanoe County Public Library
- Clerk of the Circuit Court January 2023 Report
- Weights and Measures
  - o December 2022 Report
  - o January 2023 Report
  - o February 2023 Report

## **XII. UNFINISHED/NEW BUSINESS**

- President Brown clarified the appointments to the Board of Health that were approved at the last Commissioners meeting February 6<sup>th</sup>. Dr. Natalia Rodriguez's 4-year term began immediately upon appointment and her term will expire December 21, 2026. Monica Keys will complete the remaining 1 year of Thometra Foster's term which will expire December 31, 2024.
- David Brown, *Transportation Manager Area IV Agency*, gave a yearly summary of the growth he is experiencing within the Transportation Department. The department provided over 3,400 rides which is a 54% increase with a 25% increase projected for this year based on current staffing levels. They charge \$5.00 per ride and added 3 new mini vans to the fleet that were all grant funded. Advertisement decals were added to the vehicles to help spread the word and the new vehicles are fuel efficient to help with costs. Commissioner Murtaugh asked if people can call to schedule recurring rides and David stated yes there are current dialysis patients that are transported to regular appointments as well as special needs adults who regularly attend work or school programs.

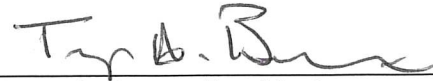


**XIII. PUBLIC COMMENT**

- None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

**BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE**



Tracy A. Brown, President

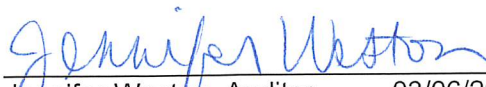


Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Jennifer Weston, Auditor

03/06/2023

Minutes prepared by Samantha Perez, Recording Secretary